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Owner: Erin Miller: QA Coordinator
Policy Area: Wraparound (Wrap, REACH, youth CCS)-Vendor

References:

#043- Shelter Care and Stabilization Centers

I. POLICY

It is the policy of Children's Community Mental Health Services and Wraparound Milwaukee that Shelter Care and Stabilization and Assessment centers, identified in Wisconsin State Statutes as Shelter Care, be accessed for youth when appropriate to best meet the needs of that youth in accordance with the policies of the Division of Milwaukee Child Protective Services (DMCPS) and the Division of Youth and Family Services(DYFS).

Shelter Care is defined as a temporary placement for youth on delinquency court orders and/or CHIPS orders. They can be accessed by DYFS and DMCPS pending court proceedings. **Stabilization Centers** are temporary placements for youth over the age of 12 on CHIPS or delinquency orders.

II. PROCEDURE

Securing the Placement

- A. The Child & Family Team must determine a level of care and appropriate placement to advocate for, in court. The Judge may choose to order Shelter Care (JV) or Stabilization Center (JC). These placements are generally accessed when a living arrangement has disrupted or when a youth has pending court proceedings. This is not to be confused with respite.
- B. **For youth on CHIPS orders:**
 - 1. The Child & Family Team should determine which available placement is the most appropriate for the youth. The Care Coordinator should have consents signed for purposes of sending out referrals and facilitating interviews.
 - 2. If the Care Coordinator is unable to secure placement within the Children's Community Mental Health Service and Wraparound Milwaukee network, the Supervisor should call Melanie Fleischmann (257.6991) for additional assistance, for adolescents on CHIPS orders only. Be prepared to share your efforts to secure placement within the Children's Community Mental Health Service and Wraparound Milwaukee, out of the network and to request additional placement opportunities via PSG.
 - 3. **Per Wisconsin Statute, youth may not be placed in an Assessment Home or a Stabilization Center for more than 20 days (post dispositional)/60 days (pre dispositional).**
- C. **For youth on Delinquent or JIPS orders:**
 - 1. The Judges can choose to order Shelter care placement for adolescents who are pending court.

2. The Human Service Worker should contact the Shelter and make arrangements for the youth to be placed once approval has been given or the Judge has ordered it.

D. For all youth:

1. The Care Coordinator should process the Temporary Change of Placement per Children's Community Mental Health Service and Wraparound Milwaukee policy and procedure (*refer to Policy # 005 – Change of Placement*).
2. The Care Coordinator should maintain contact with all Child & Family Team members regarding all issues and concerns of this temporary placement.
3. Child and Family Team members should continue to meet with the adolescent, regardless of placement, for purposes of supporting the adolescent and sharing the Plan of Care/Crisis Plan (once consents to release are signed).
4. The Care Coordinator should schedule and facilitate an emergency team meeting within 48 hours of a youth being detained (by DMCPs or in secure detention) or a placement disruption for purposes of brainstorming mediation efforts, salvaging placement, or preparing for a new placement (consents, out of home referrals, etc.).

Attachments

No Attachments

Approval Signatures

Step Description	Approver	Date
	Michael Lappen: BHD Administrator	8/9/2021
	Brian McBride: ExDir2 – Program Administrator	8/9/2021
	Dana James: Integrated Services Manager- Quality Assurance	7/30/2021
	Erin Miller: QA Coordinator	7/30/2021