



Current Status: Active

PolicyStat ID: 7117188



MILWAUKEE COUNTY
Behavioral
Health
Division

Date Issued:	4/25/2001
Effective:	11/6/2019
Last Approved Date:	11/6/2019
Last Revised Date:	11/6/2019
Next Review:	6/30/2022
Owner:	<i>Dana James: Consultant</i>
Policy Area:	<i>Wraparound (Wrap, REACH, youth CCS)-Care Cord.</i>

References:

#023- High Risk Youth Review (Community Safety and Resource Development)

POLICY

It is the policy of Milwaukee County DHHS-BHD Children's Community Mental Health Services and Wraparound Milwaukee that all youth who have been identified as being High Risk be reviewed through the High Risk Review process with the identified administrative clinical staff/consultant. The aim is to promote best practice approaches and utilization of community resources to effectively prevent harm and promote healthy relationships. High Risk designation (whether Category 1 and/or Category 2- *see below for details*) is determined at the point of screening, but may be amended during enrollment, if the need for such becomes apparent. **All reviews are mandatory.**

NOTE: This policy utilizes the term "Care Coordinator", which also applies to Wraparound, REACH, CCS, and CORE Care Coordinators and O-YEAH Transition Coordinators. The term "Youth" is used in this policy and applies to the enrollee in the program, whether a child, adolescent, or young adult.

Those youth identified as High Risk may evidence the following:

- A substantiated history of sexual aggression (adjudicated or non-adjudicated) (Category 1)
- Youth who have been sexually exploited/involved in sex trade/trafficking (Category 1)
- Recently identified victims of sexual assault (Category 1)
- Youth with fire setting history (Category 1)
- Youth who exhibit chronic runaway behaviors (Category 1)
- Youth who express homicidal tendencies (Category 2)
- Youth who express suicidal ideation or self-harm (Category 2)

PROCEDURE

1. High Risk Review Consultation

a. At the time of screening:

During the enrollment screening process, youth may be identified as "High Risk" if any of the above noted issues are evident. Screeners will schedule a High Risk Review in which a high risk determination will be confirmed. Any recommendations from the review that require immediate

attention will be followed up on by the assigned screener and/or communicated to the assigned Care Coordination Agency.

b. **At the time of enrollment:**

When a youth identified as being high risk is being assigned to a Care Coordination agency, the Enrollment Manager will e-mail the agency informing them of the youth's high-risk status. The Children's Community Mental Health Services and Wraparound Milwaukee staff who processes the enrollment will schedule a High Risk Review upon enrolling the youth into the program. The scheduled Review date/time will be entered in Synthesis (IT software program) under the Scheduling Tab in the youths Synthesis file by the same staff member.

Meeting Immediate Safety Needs - Within the Care Coordinator's initial meeting with the youth/family/caregivers, a basic supervision/safety plan is to be drafted. The aim is to ensure that the youth is not left unsupervised in situations that might place him/her and/or others at risk. The Children's Mobile Crisis Team can serve as a resource in establishing and implementing a viable, initial/safety/crisis plan until additional resources can be brought on to the team. Initial crisis/safety plans is to be entered into Synthesis within one business day of the initial meeting. Resources required to implement the crisis/safety plan should be sought immediately. Information regarding safety planning should be brought to the initial High Risk Review.

c. **Ongoing and/or periodic High Risk Reviews:**

Ongoing and/or periodic High Risk Reviews may be required based on the youth's needs. The High Risk Review consultant may indicate the need to schedule these ongoing /periodic meetings and/or a review may be requested at any time by a Care Coordinator. Agency-based reviews may occur on a monthly basis.

2. Prior to a High Risk Review, the Care Coordinators must complete the Synthesis-based High Risk Consultation Form located in the Forms tab under the Demographic area of the youth's record. The Consultant documents his/her recommendations in the youth's record on the High Risk Consultation Form
3. High Risk Reviews are held within Children's Community Mental Health Services and Wraparound Milwaukee Administration offices or at the Care Coordination Agency location. Agency Supervisors must assure that Care Coordinators attend the High Risk Review as scheduled.
4. Critical Incident's that may occur during a youth's enrollment may necessitate a High Risk Review. Care Coordinators must pay close attention to and follow through on ALL recommendations made by the Wraparound Critical Incident reviewer.
5. Care Coordinators who may have a youth identified as high risk transferred to them are required to schedule a High Risk Review within two (2) weeks of the transfer.
6. High Risk Reviews may also be required as part of the prior authorization of Residential Care Center for Children and Youth (RCCCY) placement and/or a return to the community following RCCCY placement. Care Coordinators and Agency Supervisors must pay close attention to and comply with requests for High Risk Reviews, which accompany authorization for RCCCY placement.

7. **SCHEDULING HIGH RISK REVIEWS**

Arrangements to schedule or reschedule High Risk Reviews are made by calling 414-257-7610. Care Coordinators are encouraged to invite members of the Child & Family Team to attend this meeting, if possible. For monthly reviews at the agency, Supervisors or Leads are to schedule the individualized youth for high risk reviews at least three (3) business days prior to the agency review date by calling 414-257-7610.

Attachments

No Attachments

Approval Signatures

Step Description	Approver	Date
	Michael Lappen: BHD Administrator	11/6/2019
	Brian McBride: ExDir2 – Program Administrator	11/5/2019
	Dana James: Consultant	10/24/2019
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